

SUBJECT: MR - BCT Meeting

March 17, 2004

BRAC Conference Room

Check ()	Name	Organization	Phone	E-mail address
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<i>✓ re</i>	Roman Racca	DTSC	916-255-6407	<u>Rracca@dtsc.ca.gov</u>
	Stewart Black	DTSC	916-255-3665	<u>sblack@dtsc.ca.gov</u>
<i>on phone</i>	John Chesnutt	U.S. EPA	415-972-3005	<u>Chesnutt.john@epa.gov</u>
<i>on phone</i>	Claire Trombadore	U.S. EPA	415-972-3518	<u>Trombadore.Claire@epa.gov</u>
<i>on vacation</i>	David Eisen	COE	831-393-9692	<u>David.Eisen@usace.army.mil</u>
	Bruce Wilcer	Harding ESE	415-884-3168	<u>blwilcer@mactec.com</u>
<i>owp</i>	Gary Griffith	Parsons ES	831-884-2309	<u>gary.griffith@parsons.com</u>

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CH	Chieko Nguyen	Fort Ord BRAC	831-899-7372	<u>Chieko.nguyen@monterey.army.mil</u>
JK	Juan Koponen	COE	831-884-9925 ext. 233	<u>Juan.Koponen@usace.army.mil</u>
✓	Lyle Shurtleff	Fort Ord BRAC	831-242-7919	<u>Lyle.shurtleff@monterey.army.mil</u>
✓	Ed Ticker	MACTEC	707 793 3882	ETICKER@MACTEC.COM
✓	KRIS ESCARDA	DTSC	916 255 6683	kescarda@dtsc.ca.gov
✓	Craig Murray	Parsons	831-884-2218	craig.murray@parsons.com
mp	Beth Flynn			

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Item	Action	Comment
Action Items	Update	
Fieldwork Update	Update	
Fieldwork Variances	Update	
Track 0 Plug-In	Discussion	
Track 1 RI/FS and Proposed Plan	Update	
Track 2 RI/FS	Update	
IA RI/FS	Update	
OU – Habitat	Discussion	
FFA Schedule	Update	

<u>Action Item Description</u>	<u>Responsible Party</u>	<u>Due Date</u>	<u>Comments</u>
Ongoing Actions/Other			
Quarterly Security Program Update	Army	Quarterly	Lyle Update OE Security db on web
Document Deliverables Schedule to Agencies	Army	Monthly	Electronic copy to agencies
Document submission to agencies to be sent with cover letter explaining purpose of document and review period	Army	Ongoing	(Ed Ticken to talk to Peter Kelsall about Shaw documents)
Removal Action Update and weekly meeting minutes to agencies via email	Army	Ongoing-weekly	Electronic copies to agencies
ARMS printout for responses to comments on Parsons' documents to be provided for the agencies	Army/Parsons	Ongoing	For each document revision
Roman Racca to provide a "trip report" on his Track 1 site walks	Roman Racca	March 10	In progress / provide to OE BCT
* Review and approve previous meeting minutes	EPA DTSC	@ meetings	
* Burn Air Monitoring informal comments	EPA DTSC	Feb 23	
* DTSC to write a letter approving East Garrison Area 1	DTSC	Feb 27	
* Check with each respective managers whether there will be a problem including the construction related education in Track 1 ROD	All parties	Next BCT 3/17/04	
* Review the Track 1 Proposed Plan outline and provide input	EPA DTSC	Next BCT 3/17/04	
* State parks Resolution for Track 1	DTSC	Next BCT 3/17/04	

* indicates new action item

"R" indicates revised action item

"C" and gray cells indicate completed items to be withdrawn from list next month